



North Metro REALTORS® Association

... Improving Business, Building Community

Application for Unlicensed Assistant Access to NorthstarMLS

I hereby certify that the individual listed below is an unlicensed support staff employed by me and is authorized to obtain an individual MLS access code to work on my behalf.

Agent ID: _____

Agent Name: _____

Office Name: _____

Office Address: _____

Unlicensed Assistant Name (print): _____

Unlicensed Assistant's Email: _____

Preferred Phone Number: _____

Unlicensed Assistant access is available only to an employee assistant who is not licensed as a real estate broker, salesperson, or appraiser, but has access to the MLS data working on behalf of an RMLS participant or subscriber.

AGENT or BROKER CERTIFICATION

I am approving MLS access for the person named above. I will notify my association immediately when the person named above is no longer employed by me. I understand I must obtain token/access device from the Assistant or I will be assessed a replacement fee. I understand that I am responsible for the activation/replacement/access fees that may occur and that they are non-refundable. I further acknowledge that I will be liable for any unauthorized usage of the MLS system as outlined in the RMLS Rules and Regulations.

Responsible Broker or Agent (Print)

Responsible Broker or Agent (Signature)

Date